

RESOLUTION NO. 2017-22

A RESOLUTION AMENDING VARIOUS SECTIONS OF THE CENTERVILLE FEE SCHEDULE, INCLUDING SECTION 1.010 REGARDING RETURN CHECK FEES, SECTION 15.010 REGARDING BUILDING USE FEES, SECTION 15.020 REGARDING PARK PAVILION FEES, AND SECTION 17.010 REGARDING STREET AND EXCAVATION PERMIT FEES

WHEREAS, the City Council recently adopted an updated Centerville Fee Schedule and converted the fee schedule to an online format; and

WHEREAS, the City Council desires to make additional changes to the Centerville Fee Schedule as more particularly set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. Amendment. Section 1.010 of the Centerville Fee Schedule regarding Administrative Fees is hereby amended to read in its entirety as follows.

1.010 Administrative Fees

The following fees shall apply to various administrative matters.

Administrative Fees	Fee	When Due
Constitutional Takings Review (CMC 3.07.030)	\$75	Upon Request for Review
Development Fee Review Appeal (CMC 3.08.040)	\$75	Upon Request for Review
Return Check Fee	\$20 \$30	
Temporary Noise Permit (CMC 7.09.050)	\$25	Upon Application

Section 2. Amendment. Section 15.010 of the Centerville Fee Schedule regarding Building Use Fees is hereby amended to read in its entirety as follows.

15.010 Building Use Fee

The following fees shall apply to use of City Hall rooms and facilities.

City Hall Building Use		
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Building Use Security Deposits ¹		Fee
Small Events ²	Not Involving Food	\$30
	Involving Food	\$50 (\$20 non-refundable)
Large Event ²	Not Involving Food	\$125 \$175
	Involving Food	\$200 (\$50 non-refundable)
Building Use Rental Fees ^{2,3}		Fee
Room Rental	Council Room	\$30
	Lobby	\$20
	Kitchen Facilities	\$20
	Multipurpose Room (EOC)	\$20
Building Use Supervisor Fees		Fee
Standard Supervisor Fee ⁴		\$15 per hour
Holiday / Weekend Supervisor Fee ^{3,4}		\$35 per hour

1. The following provisions shall apply to security deposits for building use.
 - a. Deposits are required to be paid when reservation is made. Deposit checks will be cashed.
 - b. If several reservations are made throughout the year, the deposit can be paid at the time of the first reservation and held for a period of one year.
 - c. If cleaning costs or repair of damage to the building or its contents exceeds the deposit, the party renting the building at the time damage was incurred must pay the total costs of such cleaning or repairs.
 - d. The deposit may be returned following review (this may be as long as two or three weeks following the scheduled event).
 - e. Deposit amounts are set by the City Council and are subject to change without advance notice.
 - f. The non-refundable security deposit amount is used by the City for deep cleaning of the building.

2. For purposes of this Section regarding building use fees, "small event" shall mean an event with 30 or fewer participants, and "large event" shall mean an event with more than 30 participants.

2.3. The following provisions shall apply to rental fees for building use.

- a. All rental fees are required to be paid before notice of confirmed reservation.
- b. If notice of cancellation is received by the City at least two weeks prior to the scheduled event, a full refund less \$10 will be issued by the City.
- c. Fees are set by the City Council and are subject to change without advance notice.
- d. No fees shall be charged for Centerville City government activities and use of the building. The governing body may discount or waive fees in certain cases where the user makes a significant contribution to the City and its programs. Fees may also be waived for use by other governmental agencies.

~~3.4. All building use rental is subject to the availability of building supervisor. Building will only be rented on holidays / weekends if building supervisor is available.~~

Section 3. Amendment. Section 15.020 of the Centerville Fee Schedule regarding Park Pavilion Fees is hereby amended to read in its entirety as follows.

15.020 Park Pavilion Fees

The following fees shall apply to park facility rentals.

Park Pavilion Reservation and Rental ¹	Resident	Non-Resident
Up to 5 hours	\$25	\$50
All-Day Use (More than 5 Hours or more) ² (Regardless of Group Size)	\$50	\$100
Use Exceeds Capacity of Pavilion (Regardless of Hours Used)	\$50	\$100

1. Refund Policy: The City may refund park pavilion reservation fees according to the following:

- a. If notice of cancellation is received by the City seven or more days prior to said park reservation, a full refund less \$10.00, will be issued by the City. No refund will be issued if reservation is cancelled less than seven days in advance.
- b. If a reservation is made within the seven day non-refund period, no refund will be issued if said reservation is cancelled.
- c. In cases where inclement weather (this refers to precipitation, not temperature) requires cancellation, upon notification of the City by the next business day and upon approval by the Parks and Recreation Director, a refund of 50% will be issued by the City, or alternately, the fees may be applied to another reservation.

2. ~~All-Day Use (Exceeds Pavillion Capacity):~~ All-day use is considered any park pavilion reservation for 5 hours or more. Reservation fees double if the size of the group exceeds the pavilion capacity and the reservation is for more than 5 hours. Arrangement must be made with the Parks and Recreation Director before an all-day reservation is made and a Park Pavilion Reservation Addendum must be filled out to reserve a pavilion for ~~more than 5~~ hours or more. ~~for a group that exceeds the pavilion capacity.~~ A deposit and additional fees may be assessed to cover additional costs, such as porta-potties, garbage dumpsters, security, barricades, etc.

2-3. Use Exceeds Capacity of Pavilion: Exceeds capacity use is considered any park pavilion reservation where the number of participants exceeds the capacity of the pavilion. Arrangements must be made with the Parks and Recreation Director before an exceeds capacity use reservation is made and a Park Pavilion Reservation Addendum must be filled out to reserve a pavilion for a group that exceeds the pavilion capacity. A deposit and additional fees may be assessed to cover additional costs, such as porta-potties, garbage dumpsters, security, barricades, etc.

Section 4. Amendment. Section 17.010 of the Centerville Fee Schedule regarding Street and Excavation Permit Fees is hereby amended to read in its entirety as follows.

17.010 Street And Excavation Permits

The following fees shall apply for excavation permits and other street and public way permits.

Streets and Excavations	Fee	When Due
Excavation Permit	\$35 per 100 lineal feet of work (\$35 minimum)	With Application (May be billed as approved by the Public Works Director)
Hard Surfacing Inspection Deposit	\$200	Upon Issuance
Road Closure Permit	\$50	Upon Issuance
Open Cut Permit	\$50	Upon Issuance
Driveway Approach Permit	\$35	Upon Issuance
Temporary Occupancy Permit	\$50	Upon Filing
Parkstrip Tree Permit	No fee	No fee, but permit must be obtained in accordance with CMC 11.02.050
Street Sign (Purchase Cost)	Actual Cost	Prior to Building Permit or Sign Purchase Order (whichever is sooner)
Street Name Change Request	\$500 ¹	Upon submittal of request
Address Change Request	\$100 \$250 ¹	Upon submittal of request
Street Vacation Request	\$500 ¹	Upon submittal of request
Street Encroachment License	\$500 ¹	Upon submittal of request

Franchise Fees	See CFS 9 (Franchise Fees)	Upon Application
Permit Fee for work commenced without a permit	Double the original permit fee	Prior to Issuance

1. Professional Services Fees. In addition to the stated application fees, street name change, address change, street vacation, and encroachment licenses shall also be required to submit a \$500 deposit for professional services, including engineering, consulting and legal fees, incurred by the City for the proposed application. Applicants shall be responsible for paying actual costs incurred by the City for a particular application. The Professional Services Deposit will be used and applied toward such professional services costs actually incurred by the City. Applicants will be refunded any portion of the Professional Services Deposit not needed to reimburse the City for actual costs incurred and will be billed to the applicant for any additional professional services incurred by the City in excess of the Professional Services Deposit. Costs for professional services will be allocated towards the deposit and/or billed to the applicant. Applicant may be required to re-fund the Professional Services Deposit once the deposit has been fully expended. Hourly rates and a detailed description of engineering, consulting and legal services actually incurred by the City for any particular application shall be provided to the applicant upon request.

Section 5. Severability Clause. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 6. Effective Date. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, ON THIS 8th DAY OF NOVEMBER, 2017.

ATTEST:

CENTERVILLE CITY


Marsha L. Morrow, City Recorder

By: 
Mayor Paul A. Cutler



CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. § 10-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

Marsha L. Morrow
MARSHA L. MORROW, City Recorder

DATE: November 21, 2017

EFFECTIVE DATE: 8 day of Nov, 2017.